

Manitoba First Nations Education Resource Centre Inc.

Head Office: Swan Lake First Nation · Unit 7, 4820 Portage Avenue · Winnipeg, MB · R4H 1C8 ·

Phone (204) 831-1224 · Fax (204) 831-1301



December 9, 2013

All Education Directors, First Nations Education Authorities

RE: Education Directors Meeting – January 14 & 15, 2014

The Manitoba First Nations Education Resource Centre (MFNERC), in partnership with the Assembly of Manitoba Chiefs (AMC), will host the next regularly scheduled Education Directors Meeting on January 14 & 15, 2014 at the Victoria Inn Hotel and Convention Centre located at 1808 Wellington Ave, Winnipeg, Manitoba. The meeting will be held in Wellington A on both days. The Chairperson for this meeting will be Education Director, Debbie Beach Ducharme, Brokenhead Ojibway First Nation. Should you wish to add an agenda item, please email Sheleen Daniels, Executive Assistant, MFNERC via email at sheleend@mfnerc.com at your earliest convenience.

The two day agenda is as follows and will be forwarded once finalized.

Day One: Treaty Education Initiative (TEI) workshop presented by Treaty Relations Commission of Manitoba (TRCM).

Day Two: Regular Education Directors Meeting to include presentations on funding studies.

Travel:

The MFNERC will reimburse travel, meals and accommodations for each First Nations Education Director according to MFNERC travel rates. The travel cheques will be reimbursed in each delegate's name and will be distributed at time of registration on Day 1. Please contact the hotel directly toll free at (877) 842-4667 to book your accommodations by quoting "MFNERC" to get the group block rate of \$115.00 plus taxes/night. If a flight is required for those traveling from isolated communities, the MFNERC will book the flight with a purchase order through Clement Travel. Change fees will be deducted from your travel if this is requested. Changes must be made through the MFNERC; you cannot change your flight directly with the airline.

Please fill out the accompanying travel/registration form and fax to Sheleen Daniels at (204) 942-2490 by **Friday January 10, 2014**. Confirmation letters will be faxed back to delegates within two business days. We look forward to your participation and in the event you are not able to attend, please send a representative from your school or community.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lorne C. Keeper', written over a horizontal line.

Lorne C. Keeper
Executive Director

Cc. Gwen Merrick, Associate Executive Director, MFNERC
George Merasty, Director of Finance, MFNERC
Marcel Balfour, Acting/Executive Director, Assembly of Manitoba Chiefs
Debbie Beach Ducharme, Education Director, Brokenhead Ojibway First Nation

Attachment (1)



Manitoba First Nations Education Directors Meeting

Victoria Inn Hotel and Convention Centre, 1808 Wellington Ave., Winnipeg, Manitoba

January 14 & 15, 2014

REGISTRATION/TRAVEL FORM FOR SPONSORED DELEGATES:

(Please **PRINT** Clearly)

Name: _____

Job Title: Education Director Principal Other _____

First Nation: _____

First Nation School or
Education Authority: _____

Mailing Address: _____

Email: _____

Work Phone: _____ Fax: _____

Home Phone: _____

Travel by vehicle: Yes or No

Departure from: _____ First Nation

***Return mileage will be provided for each participant according to MFNERC rates at .48/km.**

Date of arrival to Wpg: _____ Date of departure: _____

Airfare Required: Yes or No

MFNERC will cover return airfare for those traveling from *isolated communities only accessible by air.*

IMPORTANT: Change fees will be deducted from your travel if this is requested. Changes must be made through the MFNERC; you cannot change your flight directly with the airline.

Airline: _____

Departure from: _____ to Wpg Preferred Date: _____ Time: _____

Alternate Time: _____

Departure from: Wpg to _____ Preferred Date: _____ Time: _____

Alternate Time: _____

Travel/Accommodations Expenses:

A cheque which will include accommodations, meals (\$190.00/night), and mileage (if it applies) will be reimbursed in each participant's name upon registration.

Please Fax Completed Form to: Sheleen Daniels, at (204) 942-2490 by Friday January 10, 2014

Registration/Travel Confirmation will be faxed to you within 2 business days