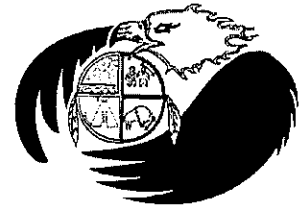


# Manitoba First Nations Education Resource Centre Inc.

Head Office: Swan Lake First Nation · Unit 7, 4820 Portage Avenue · Winnipeg, MB · R4H 1C8 ·  
Phone (204) 831-1224 · Fax (204) 831-1301



DATE: April 14, 2014

TO: **Education Directors  
High School ELA Teachers  
Principals/Vice Principals**

FROM: Rab Subedar, Director of Service Delivery

CC: Gwen Merrick, Associate Executive Director  
Elmer Everett, School Planning Program Manager  
MFNERC Literacy Specialists

RE: Letter of Invite  
**ELA – Grade 12 Standards Tests Marking Session  
June 9-10, 2014**

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WHO: This meeting is for Grade 12 English Language Arts teachers who have Provincial Standards Tests to mark.

WHAT: Two days for meetings to: **Discuss** issues related to the administration of the Grade 12 Standards tests, **Prepare** teachers for marking of the Grade 12 ELA Standards Tests, **Mark** the Grade 12 ELA Standards Tests, and **Prepare** documentation for submitted grades to Manitoba Education.

- Teachers attending must bring completed student tests, marking forms, and forms to be submitted to Manitoba Education.

WHERE: Winnipeg – MFNERC Office, 1100 Waverley Street Winnipeg, MB.

WHEN: June 9 -10, 2014 (9:00 – 3:30) (Lunch will be provided)

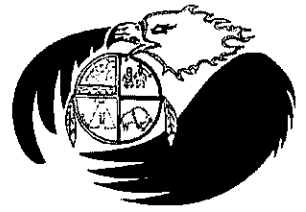
Interested schools will need to:

- Designate a teacher(s) to attend the 2-day meeting
- Fill out the registration form and fax back to Kristy Daniels, Service Delivery Unit, by **Friday May 30<sup>th</sup>, 2014 at Fax # (204) 477-4314.**
- **Please note that travel, including airfare or mileage, meals and accommodations, will be covered by MFNERC.**
- **Air travel will be organized by MFNERC staff.**

Should you have any questions regarding any of the above, please contact the MFNERC Literacy Specialist for your school.

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Phone (204) 831-1224 · Fax (204) 831-1301



June 9 & 10, 2013  
ELA High School Marking Session  
Grade 12 Provincial Standards Test  
Registration Form  
Winnipeg, MFNERC Office, 1100 Waverley Street

Name of School: \_\_\_\_\_

Name of Grade 12 ELA Teacher(s) attending session

\_\_\_\_\_  
\_\_\_\_\_

Number of Provincial Standards Tests from school to be marked \_\_\_\_\_

School Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

School Principal's Signature: \_\_\_\_\_

Travel by vehicle: Yes O or No O

Departure from: \_\_\_\_\_ First Nation

\*Return mileage will be provided for each participant according to MFNERC rates at .48/km.

Date of arrival to Wpg: \_\_\_\_\_ Date of departure: \_\_\_\_\_

Airfare Required: Yes O or No O

MFNERC will cover return airfare for those traveling from isolated communities only accessible by air.

## IMPORTANT:

Change fees will be deducted from your travel if this is requested. Changes must be made through the MFNERC; you cannot change your flight directly with the airline.

Airline: \_\_\_\_\_

Departure from: \_\_\_\_\_ to Wpg Preferred Date: \_\_\_\_\_  
Time: \_\_\_\_\_ Alternate Time: \_\_\_\_\_

Departure from: Wpg to \_\_\_\_\_ Preferred Date: \_\_\_\_\_  
Time: \_\_\_\_\_ Alternate Time: \_\_\_\_\_

## Travel/Accommodations Expenses:

A cheque which will include accommodations, meals (\$190.00/night), and mileage (if it applies) will be reimbursed in each participant's name upon registration.

Please fax completed form to: Kristy Daniels, Service Delivery Unit at (204) 477-4314

**Deadline by May 30<sup>th</sup>, 2014**

Confirmation of your registration will be faxed to the teachers and the principal.