

February 29, 2016

All Manitoba Education Directors, First Nations Education Authorities

RE: Education Directors Meeting – March 23 & 24, 2016

Head Office:
Swan Lake First Nation, Unit 7, 4820 Portage Ave.
Winnipeg, Manitoba R4H 1C8
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2-1100 Waverley St. Winnipeg, Manitoba R3T 3X9
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The Manitoba First Nations Education Resource Centre (MFNERC), in partnership with the Assembly of Manitoba Chiefs (AMC), will host the next Education Directors Meeting on March 23 & 24, 2016. The meeting location will be at the Canad Inns Destination Centre Club Regent Casino Hotel, 1415 Regent Avenue West, Winnipeg, Manitoba, Ambassador A and B. The MFNERC will reimburse travel, meals and accommodations for each Education Directors according to the MFNERC travel rates. The travel cheques will be reimbursed in each delegate's name and will be distributed at time of registration.

Accommodations/Airfare:

If delegates plan to stay at the Canad Inns Destination Centre Club Regent Casino Hotel, please contact the hotel directly toll free at 1-888-332-2623 to book your accommodations and quote "313523" to get the group block rate of \$ 116.00 plus taxes/night. If a flight is required for those travelling from isolated communities, the MFNERC will book the flight with a purchase order through Clement Travel. Any flights changes must be made through the MFNERC; delegates cannot change flights directly with the airline. Any changes fee for flights will be deducted from the delegate's travel if this is requested.

Registration:

Please fill out the attached travel/registration form and fax back to Sheleen Daniels at (204) 942-2490. Confirmation letter will be emailed to within four business days. If there are any questions, please contact Sheleen Daniels at (204) 594-1290, extension 2021. An agenda will be forwarded once finalized.

We look forward to your participation.

Sincerely,



Lorne C. Keeper
Executive Director

C.c. Marcel Balfour, Director of Gaming Development and Strategic Initiatives, Assembly of Manitoba Chiefs
Gwen Merrick, Associate Executive Director, MFNERC
George Merasty, Director of Finance, MFNERC
Nora Murdock, Director of Systems Development, MFNERC

(1) Attachment

Manitoba First Nations Education Directors Meeting

March 23 & 24, 2016

Canad Inns Destination Centre Club Regent Casino Hotel
1415 Regent Avenue West, Winnipeg, Manitoba

REGISTRATION/TRAVEL FORM FOR SPONSORED DELEGATES:

(Please **PRINT** Clearly)

Name: _____

Job Title: Education Director

First Nation: _____

First Nation School or
Education Authority: _____

Mailing Address: _____

Email: _____

Work Phone: _____ Fax: _____

Travel by vehicle: Yes or No

Departure from: _____ First Nation

**Return mileage will be provided for each participant according to MFNERC rates at .48/km.*

Date of arrival to Wpg: _____ Date of departure: _____

Airfare Required: Yes or No

MFNERC will cover return airfare for those traveling from *isolated communities only accessible by air.*

IMPORTANT: Change fees will be deducted from your travel if this is requested. Changes must be made through the MFNERC; you cannot change your flight directly with the airline.

Airline: _____

Departure from: _____ to Wpg Preferred Date: _____ Time: _____

Alternate Time: _____

Departure from: Wpg to _____ Preferred Date: _____ Time: _____

Alternate Time: _____

Travel/Accommodations Expenses:

A cheque which will include accommodations, meals (\$190.00/night), and mileage (if it applies) will be reimbursed in each participant's name upon registration.

**Please Fax Completed Form to:
Sheleen Daniels at (204) 942-2490 by Friday March 18, 2016**