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DATE: April 19, 2016

TO: Grade 12 Math Teachers
Principals/Vice Principals
Education Directors

FROM: Rab Subedar, Director of Programs

cc: Gwen Merrick, Associate Executive Director
Numeracy Facilitators

RE: **Letter of Invite - MFNERC Provincial Grade 12 Mathematics Achievement Tests
Marking Session – June 20 & 21, 2016**

WHO: This MFNERC Provincial Grade 12 Math Achievement Tests marking session is for the Grade 12 Math teachers.

WHAT: Centralized two-day Grade 12 Math Tests marking session regarding: Teacher training on the protocol & process of marking the Provincial Grade 12 Math achievement tests in Applied Math 12, Essential Math 12 & Pre-Calculus Math 12; discussion on awarding marks for some questions in each pathway; assisting the participating school teachers in marking their student test papers, and the sending of all the marked student tests and related official documentation of the participating schools to the Assessment Branch of the MB (K – 12) Education.

WHERE: Winnipeg – MFNERC Office, 1100 Waverley

WHEN: June 20 & 21, 2016 (9:00 – 3:30) (Lunch will be provided)

Interested schools will need to:

- Designate **ONE MATH** teacher of Grade 12 from your school to attend the 2-day marking session.
- Fill out the registration form and fax back to Ruth Maytwayashing, Programs Department, by **Friday, May 27, 2016** at Fax # (204) 477-4314.
- Travel arrangements made will be final.

Please note participants will be provided with a flat rate for travel and accommodations for the specified dates.

Should you have any questions regarding any of the above, please contact the High School Numeracy Facilitator, Chun Ong.

Thank you.

June 20 & 21, 2016
Provincial GRADE 12 Math Achievement Tests Marking Session

Registration Form
Winnipeg, MFNERC Office, 1100 Waverley Street

Name of School: _____

Name of Math Teacher and Grade Level(s): _____

Phone Number: _____ Fax Number: _____

Email Address: _____

School Principal's Signature: _____

Travel by vehicle: Yes or No

Departure from: _____ First Nation

***Return mileage will be provided for each participant according to MFNERC rates at .48/km.**

Date of arrival to Wpg: _____ Date of departure: _____

Airfare Required: Yes or No

Airline: _____

Departure from: _____ to Wpg Preferred Date: _____
Time: _____ Alternate Time: _____

Departure from: Wpg to _____ Preferred Date: _____
Time: _____ Alternate Time: _____

IMPORTANT:

Changes must be made through the MFNERC. Change fees will be deducted from your travel if this is requested; you cannot change your flight directly with the airline.

Travel/Accommodations Expenses:

A cheque which will include accommodations, meals, and mileage (if it applies) will be reimbursed in each participant's name upon registration.

Please fax completed form to: Ruth Maytwayashing, Programs Department at (204) 477-4314

Deadline May 27, 2016

Confirmation of your registration will be faxed to the teachers and the principal