

**Head Office:**

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Phone: 204.594.1290 | Fax: 204.942.2490 | Toll Free: 1.866.319.4857

February 10, 2017

All Manitoba Education Directors, First Nations Education Authorities

**RE: Education Directors Meeting – March 14, 2017**

The Manitoba First Nations Education Resource Centre (MFNERC), in partnership with the Assembly of Manitoba Chiefs (AMC), will host the next Education Directors Meeting on March 14, 2017. The meeting location will be at the Best Western Plus Winnipeg Airport, 1715 Wellington Avenue, Winnipeg, Manitoba, in Greenwood A Room. The MFNERC will reimburse travel, meals and accommodations for one Education Director from each First Nation according to the MFNERC travel rates. The travel cheques will be reimbursed in each delegate's name and will be distributed at time of registration.

**Accommodations/Airfare:**

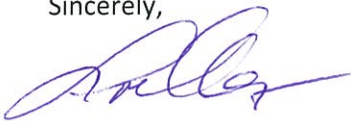
If delegates plan to stay at the Best Western Plus Winnipeg Airport, please contact the hotel directly toll free at (204) 775-9889 to book your accommodations and quote "139205" to get the group block rate of \$ 115.00 plus taxes/night. If a flight is required for those travelling from isolated communities, the MFNERC will book the flight with a purchase order through Clement Travel. Any flight changes must be made through the MFNERC; delegates cannot change flights directly with the airline. Any change fees for flights will be deducted from the delegate's travel if this is requested.

**Registration:**

Please fill out the attached travel/registration form and fax back to Sheleen Daniels at (204) 942-2490. Confirmation letter will be sent within four business days. If you should wish to add an agenda item, please contact Sheleen Daniels at (204) 594-1290, extension 2021. An agenda will be forwarded once finalized.

We look forward to your participation.

Sincerely,



Lorne C. Keeper  
Executive Director

C.c. Marcel Balfour, Senior Policy Analyst, Assembly of Manitoba Chiefs  
Gwen Merrick, Associate Executive Director, MFNERC  
George Merasty, Director of Finance, MFNERC  
Nora Murdock, Director of System Development, MFNERC

(1) Attachment

## Manitoba First Nations Education Directors Meeting

March 14, 2017

Best Western Plus Winnipeg Airport Hotel  
1715 Wellington Avenue, Winnipeg, Manitoba

### REGISTRATION/TRAVEL FORM FOR SPONSORED DELEGATES:

(Please **PRINT** Clearly)

Name: \_\_\_\_\_

Job Title:  Education Director

First Nation: \_\_\_\_\_

First Nation School or  
Education Authority: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Travel by vehicle:  Yes or  No  
Departure from: \_\_\_\_\_ First Nation  
*\*Return mileage will be provided for each participant according to MFNERC rates at .48/km.*

Date of arrival to Wpg: \_\_\_\_\_ Date of departure: \_\_\_\_\_

Airfare Required:  Yes or  No  
MFNERC will cover return airfare for those traveling from *isolated communities only accessible by air.*

**IMPORTANT: Change fees will be deducted from your travel if this is requested. Changes must be made through the MFNERC; you cannot change your flight directly with the airline.**

Airline: \_\_\_\_\_

Departure from: \_\_\_\_\_ to Wpg Preferred Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Alternate Time: \_\_\_\_\_

Departure from: Wpg to \_\_\_\_\_ Preferred Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Alternate Time: \_\_\_\_\_

#### Travel/Accommodations Expenses:

A cheque which will include accommodations, meals (\$190.00/night), and mileage (if it applies) will be reimbursed in each participant's name upon registration.

**Please Fax Completed Form to:  
Sheleen Daniels at (204) 942-2490 by March 10, 2017**