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DATE: March 14, 2018

TO: **Education Directors**
Grade 12 Math Teachers
Principals/Vice Principals

FROM: Rab Subedar, Director of Programs

CC: Marcella McCorrister, Assistant Director of Programs

RE: **Letter of Invite - MFNERC Provincial Grade 12 Mathematics Achievement Tests**
Marking Session

June 18 & 19, 2018

WHO: The MFNERC Provincial Grade 12 Math Achievement Tests marking session is for the Grade 12 Math teachers.

WHAT: The 2-day centralized Grade 12 Math Tests marking session on:

- 1) Teacher training on the protocol & process of marking the Provincial Grade 12 Math Achievement Tests in Applied Math 12, Essential Math 12 & Pre-Calculus Math 12,
- 2) Discussion on awarding marks for some questions in each Grade 12 Math course,
- 3) Assisting the participating school teachers in marking their student test papers, and
- 4) Sending of all the marked student tests and related official documentation of the participating schools to the Assessment Branch of the MB (K – 12) Education.

WHERE: Winnipeg – MFNERC Office boardroom at 2 - 1100 Waverley Street

WHEN: June 18 & 19, 2018 (9:00 – 3:30) (Lunch will be provided)

Interested schools will need to:

- Designate **ONE** MATH teacher of Grade 12 from your school to attend the 2-day marking session.
- Fill out the registration form and fax back to **Robin Mousseau** in the Programs Department, by **Friday, June 8, 2018 at Fax # (204) 477-4314.**
- Travel arrangements made will be final.

Please note that all participants will get a flat rate for travel and accommodations for the specified dates.

Should you have any questions regarding any of the above, please contact the High School Numeracy Facilitator, Chun Ong. Thank you.



June 18 & 19, 2018
Centralized MATH 12 Marking Session on
The Provincial GRADE 12 Math Achievement Tests

Registration Form
Winnipeg, MFNERC Office, 1100 Waverley

Name of School: _____

Name of Math Teacher and Grade Level(s): _____

Phone Number: _____ Fax Number: _____

Email Address: _____

School Principal's Signature: _____

Travel by vehicle: Yes or No

Departure from: _____ First Nation

***Each participant traveling with his or her own vehicle will get a return mileage according to MFNERC rates at \$0.48/km.**

Date of arrival to Wpg: _____ Date of departure: _____

Airfare Required Yes or No

Airline: _____

Departure from: _____ to Wpg Preferred Date: _____
Time: _____ Alternate Time: _____

Departure from: Wpg to _____ Preferred Date: _____
Time: _____ Alternate Time: _____

IMPORTANT:

All changes must be made through the MFNERC. Change fees will be deducted from your travel if this is requested. You cannot change your flight directly with the airline.

Travel/Accommodations Expenses:

A cheque, which will include accommodations, meals, and mileage (if it applies), will be reimbursed in each participant's name upon registration.

Please fax the completed form to the attention of Robin Mousseau, Administrative Assistant of Programs Department, at (204) 477-4314 or contact her by phone at (204) 594 1290, Ext. 2179 for further details.
Registration Deadline: Friday, June 8, 2018
Confirmation letter will be emailed or faxed within four business days. Thank you.