

Remedial Literacy Coach/Reading Clinician (3 Positions)

Authority

The Remedial Literacy Coach/Reading Clinician works under the supervisory function of the Assistant Director of Special Education who reports to the Director of Special Education.

Purpose

The Remedial Literacy Coach/Reading Clinician functions as a member of a multi-disciplinary team of professionals and is responsible for providing specialist services directly to teachers and administrators in First Nations schools.

Specific Responsibilities

- Assist school resource personnel to identify students with learning problems that are linked to reading disorders and require reading instruction and remediation;
- Conduct assessments for the purposes of diagnosis, recommending effective assessment strategies to resource and classroom teachers, and designing diagnostic/tutorial reading programs;
- Ensure that all testing and diagnostic assessment instruments and tools have been reviewed, and adapted where possible, and culturally appropriate for use among First Nations children;
- Ensure that testing conditions for assessments are consistent with the child's most natural learning environment i.e. conducted in the child's first language if it is a factor, etc.
- Function as a member of a multi-disciplinary team that may include psychologist, speech and language clinician, special education specialist, resource teacher, classroom teacher, parents, and school administration;
- Provide clinical and educational information at an appropriate level to school personnel, namely resource teacher(s), classroom teachers, librarian, administration, and parents/caregivers that would assist them in developing a greater awareness of children with learning problems that stem from reading disorders;
- Ensure that proper case records, assessment reports, statistical records and all other pertinent data to each case is maintained and remains confidential;
- Prepare and submit monthly and quarterly activity reports to the Manager of Clinical Support Services, including preparation of an annual report and work plan for the next school year;
- Ensure that the community education development philosophy is part of the approach to be utilized in the planning, development, delivery and evaluation of all related initiatives;
- Manage an independent work environment, participate in special assignments, initiatives, and projects, and developmental work as assigned/required;
- Deliver presentations to the Manitoba First Nations Education Directors and Assembly of Manitoba Chiefs Committee on Education when requested;

Qualifications

Education & Experience

- A minimum Master of Education Degree with appropriate course work in clinical reading and/or training in Reading Recovery or a Bachelor of Education and a willingness to attain reading clinician courses and/or certification;
- A minimum of five years classroom experience as a teacher and demonstrated clinical reading experience i.e. minimum of two years;
- Knowledge of Manitoba First Nations education development and reforms and socio-economic conditions of First Nations communities;
- Experience working with First Nations in the field of education;
- Excellent interpersonal and cross cultural skills to work in a First Nations environment – fluency in a First Nations language is considered an asset;
- Excellent oral and written communication skills in technical and plain language writing;
- Familiarity with the Manitoba curriculum frameworks and strategies for implementation, including the Special Education Consultative Collaborative Model, and other support documents relating to Special Education;
- Familiarity with the Rising To the Challenge (AANDC) document which specifies information on accessing high cost special education funding through the Special Education work plan;
- Computer literate and proficient;
- Appreciation and respect for First Nations education reform strategies;
- Strong time management and organizational skills and the ability to work under pressure;
- Ability to handle and prioritize multiple tasks and meet all deadlines;
- Professional behaviors that personify strong work ethics;
- Ability to work independently and cooperatively in an interdisciplinary team of professionals;
- Valid Driver's License (Class 5), ability to travel to First Nation communities within Manitoba.

Interested applicants are invited to submit their resume and cover letter (please state position title applying for), along with (3) professional reference listings (including a most recent employer reference) by 4:00 p.m. Tuesday, September 10, 2019 to:

Human Resources

Manitoba First Nations Education Resource Centre Inc.

2-1100 Waverley Street, Winnipeg, Manitoba R3T 3X9

Email: hr@mfnerc.com | Fax: 204.942.2490

We thank all who apply, however, only those selected for an interview will be contacted. Preference will be given to Indigenous people and applicants are asked to self-declare in their resume or cover letter. Incomplete applications will not be considered. No phone calls will be accepted. Successful candidates must provide satisfactory criminal and child abuse registry checks.

Please visit our website at www.mfnerc.com