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DATE: August 22, 2019

TO: Directors of Education
Principals/Vice Principals
Early Years grades 1-4 Teachers

FROM: Rabindranath Subedar, Director of Programs

CC: Virginia Arthurson, Associate Executive Director
Marcella McCorrister, Assistant Director of Programs
Numeracy Facilitators

RE: **Letter of Invite - Early Years Mathematics Roundtable
October 8 & 9, 2019**

WHO: This roundtable is for Early Years grades 1-4 Teachers in the northern schools.

WHAT: Two days of roundtable discussion and participation in: creating a well-balanced math program to include social and emotional health of students from a First Nation worldview; the importance of math vocabulary and how it is stored in long term memory; and the use of manipulatives to support student learning.

WHERE: MFNERC Office 69-C Thompson Drive North, Thompson, MB

WHEN: October 8 & 9, 2019 (9:00 – 4:00)

Interested schools will need to:

- Designate one early years teacher from your school to attend the 2-day roundtable.
- Fill out the registration form and fax back to Chantel Ranville , Administrative Assistant, by **Friday, September 20, 2019** at **(204) 477-4314**

Travel arrangements made will be final. Please note, teachers are required to attend the roundtable held in their own region.

Should you have any questions regarding any of the above, please contact your Numeracy Facilitator assigned to your school. Thank you.



Early Years Mathematics Roundtable
October 8 & 9, 2019

Registration Form
(Please **PRINT** Clearly)

Name of School: _____

Name of Teacher and Grade Level(s): _____

Phone Number: _____ Fax Number: _____

Email Address: _____

School Principal's Signature: _____

Travel by vehicle: Yes or No

Departure from: _____ First Nation

***Return mileage will be provided for each participant according to MFNERC rates at .48/km.**

Date of arrival to Thompson: _____ Date of departure: _____

Airfare Required: Yes or No

Airline: _____

Departure from: _____ to Thompson Preferred Date: _____
Time: _____ Alternate Time: _____

Departure from: Thompson to _____ Preferred Date: _____
Time: _____ Alternate Time: _____

IMPORTANT:

Changes must be made through the MFNERC. Change fees will be deducted from your travel if this is requested; you cannot change your flight directly with the airline.

Travel/Accommodations Expenses:

A cheque which will include accommodations, meals, and mileage (if it applies) will be reimbursed in each participant's name upon registration. * Please note MFNSS schools are to provide travel costs for those teachers wishing to attend.*

Please fax completed form to: Chantel Ranville Administrative Assistant, at (204) 477-4314

Deadline: Friday, September 20, 2019

Confirmation letter will be emailed or faxed within four business days. Thank you.