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DATE: September 10, 2019

TO: Directors of Education  
Principals/Vice Principals  
Middle Years 5-8 Math Teachers

FROM: Rabindranath Subedar, Director of Programs

CC: Virginia Arthurson, Associate Executive Director  
Marcella McCorrister, Assistant Director of Programs  
Numeracy Facilitators

RE: **Letter of Invite - Middle Years Mathematics Roundtable  
October 10-11, 2019**

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WHO: This roundtable is for Middle Years 5-8 Teachers.

WHAT: Two days for roundtable regarding: Best practices in Math instruction and for the Provincial Grade 7 Numeracy Assessment

WHERE: MFNERC Office 69-C Thompson Drive North, Thompson, MB

WHEN: October 10-11, 2019 (9:00 – 3:30)

**Interested schools will need to:**

- Designate one Middle years teacher from your school to attend the 2-day roundtable.
- Fill out the registration form and fax back to Chantel Ranville, Administrative Assistant, by **Friday, September 20, 2017** at 204.477-4314

**Travel arrangements made will be final. Please note, teachers are required to attend the roundtable held in their own region.**

Should you have any questions regarding any of the above, please contact your Numeracy Facilitator assigned to your school. Thank you.

**Middle Years Mathematics Roundtable**  
**October 10-11, 2019**

**Registration Form**  
(Please **PRINT** Clearly)

Name of School: \_\_\_\_\_

Name of Math Teacher and Grade Level(s): \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

School Principal's Signature: \_\_\_\_\_

**Travel by vehicle:** Yes or No

Departure from: \_\_\_\_\_ First Nation

**\*Return mileage will be provided for each participant according to MFNERC rates at .48/km.**

Date of arrival to Thompson: \_\_\_\_\_ Date of departure: \_\_\_\_\_

**Airfare Required:** Yes or No

Airline: \_\_\_\_\_

Departure from: \_\_\_\_\_ to Thompson Preferred Date: \_\_\_\_\_  
Time: \_\_\_\_\_ Alternate Time: \_\_\_\_\_

Departure from: Thompson to \_\_\_\_\_ Preferred Date: \_\_\_\_\_  
Time: \_\_\_\_\_ Alternate Time: \_\_\_\_\_

**IMPORTANT:**

Changes must be made through the MFNERC. Change fees will be deducted from your travel if this is requested; you cannot change your flight directly with the airline.

**Travel/Accommodations Expenses:**

A cheque which will include accommodations, meals, and mileage (if it applies) will be reimbursed in each participant's name upon registration.

Please fax completed form to: Chantel Ranville, Administrative Assistant, at (204) 477-4314

**Deadline: Monday, September 20, 2017**

Confirmation letter will be emailed or faxed within four business days. Thank you.