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DATE: August 22, 2019

TO: Directors of Education
Principals/Vice Principals
Middle Years 5-8 Math Teachers

FROM: Rabindranath Subedar, Director of Programs

CC: Virginia Arthurson, Associate Executive Director
Marcella McCorrister, Assistant Director of Programs
Numeracy Facilitators

RE: **Letter of Invite - Middle Years Mathematics Roundtable
September 17 & 18, 2019**

WHO: This roundtable is for Middle Years 5-8 Teachers.

WHAT: Two days for roundtable regarding: Best practices in Math instruction and for the Provincial Grade 7 Numeracy Assessment

WHERE: MFNERC Office 69-C Thompson Drive North, Thompson, MB

WHEN: September 17 & 18, 2019 (9:00 – 3:30)

Interested schools will need to:

- Designate one Middle years teacher from your school to attend the 2-day roundtable.
- Fill out the registration form and fax back to Chantel Ranville, Administrative Assistant, by **Monday, September 6, 2017** at 204.477-4314

Travel arrangements made will be final. Please note, teachers are required to attend the roundtable held in their own region.

Should you have any questions regarding any of the above, please contact your Numeracy Facilitator assigned to your school. Thank you.



Middle Years Mathematics Roundtable
September 17 &18, 2019

Registration Form
(Please **PRINT** Clearly)

Name of School: _____

Name of Math Teacher and Grade Level(s): _____

Phone Number: _____ Fax Number: _____

Email Address: _____

School Principal's Signature: _____

Travel by vehicle: Yes or No

Departure from: _____ First Nation

***Return mileage will be provided for each participant according to MFNERC rates at .48/km.**

Date of arrival to Thompson: _____ Date of departure: _____

Airfare Required: Yes or No

Airline: _____

Departure from: _____ to Thompson Preferred Date: _____
Time: _____ Alternate Time: _____

Departure from: Thompson to _____ Preferred Date: _____
Time: _____ Alternate Time: _____

IMPORTANT:

Changes must be made through the MFNERC. Change fees will be deducted from your travel if this is requested; you cannot change your flight directly with the airline.

Travel/Accommodations Expenses:

A cheque which will include accommodations, meals, and mileage (if it applies) will be reimbursed in each participant's name upon registration.

Please fax completed form to: Chantel Ranville, Administrative Assistant, at (204) 477-4314

Deadline: Monday, September 6, 2017

Confirmation letter will be emailed or faxed within four business days. Thank you.