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DATE: August 22, 2019

TO: Directors of Education  
Principals/Vice Principals  
Middle Years grades 5-8 Teachers

FROM: Rabindranath Subedar, Director of Programs

CC: Virginia Arthurson, Associate Executive Director  
Marcella McCorrister, Assistant Director of Programs  
Numeracy Facilitators

RE: **Letter of Invite - Middle Years Mathematics Roundtable  
September 26 & 27, 2019**

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WHO: This roundtable is for Middle Years 5-8 Teachers in the southern schools.

WHAT: Two days of roundtable discussion and participation in: creating a well-balanced math program to include social and emotional health of students from a First Nation worldview; the importance of math vocabulary and how it is stored in long term memory; and the use of manipulatives to support student learning.

WHERE: MFNERC Office 2-1100 Waverly Street, Winnipeg MB

WHEN: September 26 & 27, 2019 (9:00 – 4:00)

**Interested schools will need to:**

- Designate one middle years teacher from your school to attend the 2-day roundtable.
- Fill out the registration form and fax back to Chantel Ranville, Administrative Assistant, by **Friday, September 6, 2019** at **(204) 477-4314**

**Travel arrangements made will be final. Please note, teachers are required to attend the roundtable held in their own region.**

Should you have any questions regarding any of the above, please contact your Numeracy Facilitator assigned to your school. Thank you.



**Middle Years Mathematics Roundtable**  
**September 26 & 27, 2019**

**Registration Form**  
(Please **PRINT** Clearly)

Name of School: \_\_\_\_\_

Name of Teacher and Grade Level(s): \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

School Principal's Signature: \_\_\_\_\_

**Travel by vehicle:** Yes or No

Departure from: \_\_\_\_\_ First Nation

**\*Return mileage will be provided for each participant according to MFNERC rates at .48/km.**

Date of arrival to Winnipeg: \_\_\_\_\_ Date of departure: \_\_\_\_\_

**Airfare Required:** Yes or No

Airline: \_\_\_\_\_

Departure from: \_\_\_\_\_ to Winnipeg Preferred Date: \_\_\_\_\_  
Time: \_\_\_\_\_ Alternate Time: \_\_\_\_\_

Departure from: Winnipeg to \_\_\_\_\_ Preferred Date: \_\_\_\_\_  
Time: \_\_\_\_\_ Alternate Time: \_\_\_\_\_

**IMPORTANT:**

Changes must be made through the MFNERC. Change fees will be deducted from your travel if this is requested; you cannot change your flight directly with the airline.

**Travel/Accommodations Expenses:**

A cheque which will include accommodations, meals, and mileage (if it applies) will be reimbursed in each participant's name upon registration.

Please note, MFNSS schools are to provide own travel costs for those teachers wishing to attend

Please fax completed form to: Chantel Ranville Administrative Assistant, at (204) 477-4314

**Deadline: Friday, September 6, 2019**

Confirmation letter will be emailed or faxed within four business days. Thank you.

