

**Head Office:**

Swan Lake First Nation, Unit 7, 4820 Portage Ave. Winnipeg, Manitoba R4H 1C8  
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**Winnipeg Sub-Office:**

2 – 1100 Waverley St. Winnipeg, Manitoba R3T 3X9  
Phone: 204.594.1290 | Fax: 204.942.2490 | Toll Free: 1.866.319.4857

DATE: November 22, 2019

TO: **Education Directors  
Grade 12 Math Teachers  
Principals/Vice Principals**

FROM: Rab Subedar, Director of Service Delivery

CC: Marcella McCorrister, Assistant Director of Programs

RE: **Letter of Invite - MFNERC Provincial Grade 12 Mathematics Achievement Tests  
Marking Session**

**January 27 & 28, 2020**

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**WHO:** The MFNERC Provincial Grade 12 Math Achievement Tests marking session is for the Grade 12 Math teachers.

**WHAT:** The 2-day centralized Math 12 Tests marking session on:

- 1) Teacher training on the protocol & process of marking the Provincial Grade 12 Math achievement tests of students in Applied Math 12, Essential Math 12 & Pre-Calculus Math 12,
- 2) Discussion on awarding of marks for some questions in each Grade 12 Math test,
- 3) Assisting the participating school teachers in marking their student test papers at least twice, and
- 4) Sending of all the marked student tests and related official documentation of the participating schools to the Assessment Branch of the MB (K – 12) Education.

**WHERE:** Winnipeg – MFNERC Office, 1100 Waverley Street

**WHEN:** January 27 & 28, 2020 (9:00 – 3:30) (Lunch will be provided)

Interested schools will need to:

- Designate **ONE** MATH teacher of Grade 12 from your school to attend the 2-day marking session.
- Fill out the registration form and fax back to **Chantel Ranville** in the Programs Department, by **Friday, January 17, 2020 at Fax # (204) 477-4314.**
- Travel arrangements made will be final.

**Please note that all participants will get a flat rate for travel and accommodations for the specified dates.**

Should you have any questions regarding any of the above, please contact the High School Numeracy Facilitator, Chun Ong. Thank you.



**January 27 & 28, 2020**  
**Centralized MATH 12 Marking Session on**  
**The Provincial GRADE 12 Math Achievement Tests**

**Registration Form**  
**Winnipeg, MFNERC Office, 1100 Waverley Street**

Name of School: \_\_\_\_\_

Name of Math Teacher and Grade Level(s): \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

School Principal's Signature: \_\_\_\_\_

**Travel by vehicle:** Yes or No

Departure from: \_\_\_\_\_ First Nation

**\*Each participant traveling with his or her own vehicle will get a return mileage according to MFNERC rates at \$0.48/km.**

Date of arrival to Wpg: \_\_\_\_\_ Date of departure: \_\_\_\_\_

**Airfare Required** Yes or No

Airline: \_\_\_\_\_

Departure from: \_\_\_\_\_ to Wpg Preferred Date: \_\_\_\_\_  
Time: \_\_\_\_\_ Alternate Time: \_\_\_\_\_

Departure from: Wpg to \_\_\_\_\_ Preferred Date: \_\_\_\_\_  
Time: \_\_\_\_\_ Alternate Time: \_\_\_\_\_

**IMPORTANT:**

All changes must be made through the MFNERC. Change fees will be deducted from your travel if this is requested. You cannot change your flight directly with the airline.

**Travel/Accommodations Expenses:**

A cheque, which will include accommodations, meals, and mileage (if it applies), will be reimbursed in each participant's name upon registration.

Please fax the completed form to the attention of Chantel Ranville, Administrative Assistant of Programs Department, at (204) 477-4314 or contact her by phone at (204) 594 1290, Ext. 2123 for further details.  
**Registration Deadline: Friday, January 17, 2020**  
Confirmation letter will be emailed or faxed within four business days. Thank you.