

MFNERC AND DADAVAN PARTNERSHIP AND TRAINING:

Over the past few months, MFNERC and Dadavan have prepared a plan for the MFNERC and Member communities to move forward with the migration to Dadavan Outcomes.

Dadavan has developed a comprehensive implementation plan that ensures schools have the support and direction they need to implement OUTCOMES in their schools.

In addition to rolling out OUTCOMES, a committee consisting of MFNERC staff and Dadavan has gathered, and shared feedback throughout the implementation process identified training needs or additional support resources and approved customization and programming requests.

MFNERC and Dadavan will utilize the newly created Professional Development portal for First Nations school staff. The professional development event for Dadavan sessions descriptions, training dates and times, and agenda will be posted in the portal.

Phase One

1. Discussions concerning customization requirements will begin. Customization requirements will be identified and prioritized.
2. Systems and processes will be set up to support the efficient flow of communication and performance measurement.
3. OUTCOMES site URL's will be selected and set up on Dadavan secure servers OUTCOMES software to be set up on remote MFNERC servers (2 locations).
4. Data transfer/input – Student and staff demographic data will be exported out of the current system using templates provided by Dadavan to facilitate a smooth transition into OUTCOMES. This data could also be added manually by employees of MFNERC, or Dadavan can input data on behalf of MFNERC. Further data transfer requirements, including transcript data, will be discussed and a plan put in place.
5. A training program will be developed to meet MFNERC training requests.

Phase Two

1. OUTCOMES will be rolled out to all schools.
2. The training plan will be implemented to provide all users with extensive training on the year set up and basic features of OUTCOMES.
3. Further development and customization will be identified and prioritized

Phase Three

1. Advanced OUTCOMES features will be introduced to users, and training would be provided to ensure they have the knowledge they need to successfully use OUTCOMES more advanced features.
2. Further development and customization will be identified and prioritized.

Phase Four

1. Ongoing training will take place to refresh users of how to use key features, train new users, and to introduce new modules.
2. Customization will be completed on an as-required basis.

TRAINING SUPPORT FOR MFNERC MEMBERS:

Dadavan will provide thorough training for each School/Community to get their staff comfortable with their new data management solutions. Due to the recent COVID-19 Pandemic we have suspended business travel until further notice. We have adjusted and will provide all training remotely.

1. Dadavan Summer Training for MFNERC staff and Information Workers in early August.
2. Dadavan for member Schools staffs in late August with the support of the MFNERC and Information Workers
3. Weekly scheduled sessions of online training by the MFNERC staff.
4. Demonstration videos and walk-throughs for staff to view at any time.

MFNERC MEMBER TRAINING SUPPORT:

All teachers, administrators, and staff are provided with training on the Student Information System as well as training on Microsoft Office and other technologies and applications. Training is available in different formats based on the individual's needs, including face-to-face training, Webinars, training manuals, reference documents, and other mediums, to name a few. Staff can register for all training sessions through the MFNERC Remote Learning Hub in the Professional Development Section.

Dadavan training will take place in 3 phases.

Phase 1 – MFNERC Support Staff

Introductory training session will provide MFNERC Support staff the knowledge to provide support to schools transitioning to Dadavan

MFNERC Support Staff Agenda:

- School Setup
- Adding Staff and Students
- Updating student demographics
- Creating Homerooms and class lists
- Setting up school report cards
- Completing student attendance
- Overview of advanced features.

July 28 and 30, 2020 Introductory training sessions for MFNERC Support staff.

Phase 2 – Information Workers/School Admin Staff

Information worker/Admin staff training will provide school support staff information on how to prepare the system for the new school year. At the end of the training, information workers will have the knowledge to set up their schools as well as data entry of student and staff demographics. Information workers will also be provided with information on setting up classes as well as school report cards.

Information Worker/Admin Staff Agenda:

- Accessing and logging into the Dadavan school site
- School Setup
- Adding Staff and Students
- Updating student demographics

- Creating Homerooms and class lists
- Setting up school report cards
- Completing student attendance

Training sessions will be facilitated by Dadavan Staff. These sessions will be for Information workers and Admin staff at the school level.

Session 1 – August 12 2020 – 9:00 AM to 12:00 PM

Session 2 – August 13, 2020 - 9:00 AM to 12:00 PM

Session 3 – August 14, 2020 - 9:00 AM to 12:00 PM

Information workers will learn school setup, adding staff and students, creating timetables, and setting up school attendance.

Session 4 – August 18, 2020 - 9:00 AM to 12:00 PM

Session 5 – August 19, 2020 - 9:00 AM to 12:00 PM

Session 6 – August 20, 2020 - 9:00 AM to 12:00 PM

Sessions will be recorded and made available to the school staff.

Phase 3 – Classroom teachers

Dadavan teacher training will provide teachers with information needed to complete daily activities in Dadavan. Daily attendance keeping as well as entering marks and comments. Teachers will also be provided with information on how to access student information.

Teacher Training Agenda:

- Accessing and logging into Dadavan
- Navigating the Dadavan Site
- Searching for and access student data
- Entering Daily attendance
- Creating Custom Comments
- Entering Marks

Training sessions 1 – 3 for classroom teachers will be facilitated by Dadavan staff. Sessions for teachers will include how to complete daily attendance, mark and comment entry, and accessing student information.

Essential Training 1 – August 25, 2020 – 9:30 AM to 12:00 PM

Essential Training 1 – August 26, 2020 – 1:30 PM to 4:00 PM

Essential Training 1 – August 27, 2020 – 9:30 AM to 12:00 PM

Essential Training 1 – August 27, 2020 – 1:30 PM to 4:00 PM

Training sessions on September 4th and 5th for classroom teachers will be facilitated by MFNERC Support staff.

Essential Training 1 – September 4, 2020 – 9:30 AM to 12:00 PM

Essential Training 1 – September 4, 2020 – 1:30 PM to 4:00 PM

Essential Training 1 – September 5, 2020 – 9:30 AM to 12:00 PM

Essential Training 1 – September 5, 2020 – 1:30 PM to 4:00 PM

Essential Training 1 – September 6, 2020 – 9:30 AM to 12:00 PM

Essential Training 1 – September 6, 2020 – 1:30 PM to 4:00 PM

Additional sessions will be added the week of September 10 to 14 2020

Training for additional Dadavan features will take place in October. Features to be added will include Mark book, Nominal Roll reporting. Training schedules for new features will be provided soon.