

CLOUD SYSTEMS INTEGRATION SPECIALIST

Authority

The Cloud Systems Integration Specialist works under the supervisory function of the Digital Learning Environment (DLE) Manager.

Purpose

The Cloud Systems Integration Specialist primary responsibilities include the design and implementation of the learning technology environment at MFNERC and supported schools. The Cloud Systems Integration Specialist provides configuration and operational support of platforms including upgrades, testing and functional analyses; higher level technical support of MFNERC users of these systems as well as acting as the technical liaison with vendors and software partners.

Specific Responsibilities

- Collaborate with stakeholders to plan, design, document and implement new business and education application systems, and recommend solutions for improving existing ones;
- Work with stakeholders to understand organization and school requirements and ensure that integration activities support the required processes;
- Liaise with external providers to resolve any issues in the functionality and interoperability of new cloud applications, cloud-based infrastructure and other cloud services with existing IT systems;
- Coordinates testing efforts to identify and resolve system integration issues;
- Problem solves technical issues with the learning technology environment;
- Works in conjunction with the eLearning Systems Administrator to manage the environment;
- Research and recommend integration methods, standards, and training for new tools;
- Participate in individual or group instruction to users of all recommended software, applications, and systems;
- Participate in health checks of existing systems, software, and applications;
- Plan, develop, and collaborate with team members on projects;
- Stay current on version updates and new releases;
- Contributes to the annual report and yearly workplan and other reports as required;
- Participate in special assignments and projects as assigned/required;
- Perform other duties as assigned.

Qualifications

Education & Experience

- Bachelor of Computer Science or Business Information Technology diploma, or equivalent;
- Experience in developing, deploying and maintaining integration solutions
- Experience with cloud-based administrative tools for managing users, data management, generating reports, and summary dashboards
- Experience working with learning management systems (LMS), Student information systems, SSO interfaces, and other education applications;
- Experience working in Active Directory and asset;
- Experience in SharePoint administration an asset;
- Knowledge of web design technologies, such as HTML programming, CSS, JavaScript, PHP, HTML5, and other web development tools is an asset;
- Experience with cloud based application design and architecture an asset;
- Advanced technical skills with the ability to acquire new skills and knowledge quickly and easily, proficient using various software and systems;
- Proficient in technical writing essential;
- Proficiency with Microsoft 365 administration an asset;
- Experience working with First Nations in the field of Education;
- Knowledge of Manitoba First Nations education development and reforms and socioeconomic conditions of First Nation communities;
- Excellent oral and written communication skills;
- Strong time management and organizational skills and the ability to work under pressure;
- Ability to manage and prioritize multiple tasks and meet all deadlines;
- Professional behaviours that personify a strong work ethic;
- Ability to work independently and cooperatively in an interdisciplinary team of professionals;
- Ability to speak a First Nations Languages would be considered an asset;
- Excellent interpersonal and cross-cultural skills to work in a First Nations environment;
- Valid Class 5 Driver's License;
- Satisfactory Criminal Record/Vulnerable Sector and Child Abuse Registry checks.

Interested applicants are invited to submit their resume and cover letter (please state position title applying for), along with (3) professional reference listings (including a most recent employer reference) by **4:00 p.m. on June 10, 2022** to:

Human Resources
Manitoba First Nations Education Resource Centre Inc.
2-1100 Waverley Street, Winnipeg, Manitoba R3T 3X9
Email: employment@mfnerc.com | Fax: 204.942.2490

We thank all who apply, however, only those selected for an interview will be contacted. MFNERC has implemented a mandatory COVID-19 Vaccination Policy for all employees. Successful candidates will be required to show proof of the vaccination. Preference will be given to qualified First Nations applicants; applicants are asked to self-declare in their resume or cover letter. Incomplete applications will not be considered. No phone calls will be accepted. Successful candidates must provide satisfactory criminal and child abuse registry checks.

Please visit our website at www.mfnerc.com

Posted: May 20, 2022