

First Nation Language & Culture Facilitator

Job Ad # 300-24-001

Authority

The First Nation Language and Culture Facilitator reports directly to the Assistant Director of Instructional Services.

Purpose

The First Nation Language and Culture Facilitator is responsible for providing First Nation languages and culture support to MFNSS schools. The First Nations Language and Culture Facilitator will assist with integration of First Nations perspectives, developing and supporting the delivery of innovative training and programming to improve language and culture immersion into curriculum and support documents.

Specific Responsibilities

1. Provide consultative support to MFNSS schools on language immersion and related school language programs;
2. Work with school staff and facilitators to support the development of language and cultural resources and curriculum support documents;
3. Ensure that capacity development is part of the approach utilized in the planning, development, delivery and evaluation of all First Nations languages initiatives;
4. Research, develop and implement language resources and program models;
5. Ensure that land-based education is an integral part of First Nations language and culture programming;
6. Develop and facilitate community based First Nations languages resources and program development;
7. Provide monthly and annual reports, annual work plans, and other reports/plans as required;
8. Participate in special assignments, initiatives and projects as assigned in relation to program development;
9. Manage an independent work environment;
10. Provide support to school administrators and teachers on language and culture assessments;
11. Conduct school visits for the purposes of creating an awareness of teaching strategies and techniques that are aligned with the school plan and strategic priorities;
12. Identify, develop, deliver and coordinate informational workshops, professional development support and resources for MFNSS education staff;
13. Work with community Elders on programming for language and culture to determine which approach is best suited for the school plan;
14. Assist school administration on setting up a language and culture program;
15. Participate, observe or assist with coordination of youth and elder culture camps;
16. Provide workshops as needed to language and culture teachers and school administration;
17. Advise MFNSS school personnel on the purchase of supplementary curriculum materials, resources and programs;
18. Contribute to the planning, development, delivery and evaluation of all MFNSS activities;
19. Other duties as assigned.

Qualifications

Education, Skills and Experience

1. Bachelor of Education degree ;
2. A minimum of five years teaching experience and a combination of related education;
3. Fluency and literacy skills in a First Nations language is required;
4. Direct working knowledge of the First Nation language and structure;
5. Knowledge, respect for values and experience living the First Nations' way of life;
6. Demonstrated expertise in program and curriculum design and development, implementation, evaluation, and coordination of projects;
7. Demonstrated experience working with Elders in the area of First Nations languages and curriculum development;
8. Working knowledge of Manitoba First Nations education and First Nations languages development;
9. Experience working with First Nations in the field of education would be preferred;
10. Excellent interpersonal and cross-cultural skills to work in a First Nations environment;
11. Excellent oral and written communication skills in technical and plain language writing;
12. Proficiency in Microsoft Office applications;
13. Strong time management and organizational skills and the ability to work under pressure;
14. Ability to manage and prioritize multiple tasks and meet all deadlines;
15. Professional behaviors that personify strong work ethics;
16. Ability to work independently and cooperatively in an interdisciplinary team of professionals;
17. Valid Class 5 Driver's Licence and flexible to travel to MFNCS schools throughout Manitoba;
18. Satisfactory Criminal Record/Vulnerable Sector and Child Abuse Registry checks.

Interested applicants are invited to submit their resume and cover letter (please state position title applying for), along with (3) professional reference listings (including a most recent employer reference)

Position Open until filled.

Human Resources
Manitoba First Nations Education Resource Centre Inc.
2-1100 Waverley Street, Winnipeg, Manitoba R3T 3X9
Email: employment@mfnerc.com
Fax: 204.942.2490

We thank all who apply, however, only those selected for an interview will be contacted. MFNERC has implemented a mandatory COVID-19 Vaccination Policy for all employees. Successful candidates will be required to show proof of the vaccination. Preference will be given to qualified First Nations applicants; applicants are asked to self-declare in their resume or cover letter. Incomplete applications will not be considered. No phone calls will be accepted. Successful candidates must provide satisfactory criminal and child abuse registry checks.

Please visit our website www.mfnerc.org or scan QR code for MFNERC Employment Page

