

INTERVENTION SUPPORT FACILITATOR

Job Ad # 300-24-003

Authority

The Intervention Support Facilitator reports directly to the Assistant Director of Instructional Services.

Purpose

The Intervention Support Facilitator works collaboratively with the Manitoba First Nations School System (MFNSS) school principals, school staff and First Nations community organizations to enhance the student's educational experience and promote positive home-school-community relations for the students. The Intervention Support Facilitator acts as a liaison between the student, school, parents; and builds partnerships and maintains working relationships within the community.

Specific Responsibilities

- Work closely with school and community personnel in providing counselling and support services aimed at improving students' and families' quality of life;
- Act as a liaison between students and their classroom teachers, monitor student academic progress and assist students in meeting classroom expectations;
- Provide regular communication with and monitoring of students experiencing difficulty in school;
- Develop and maintain relationships with school staff, parents, family members and other entities within the First Nations community;
- Provide information and resources, as well as assist in building healthy and positive relationships;
- Develop and maintain working relationships with students at-risk for school failure and/or behavioural difficulties;
- Initiate and maintain communication with parents of students who exhibit excessive absence/tardiness;
- Provide support for classroom motivation and management strategies;
- Establish and operate formalized tutoring/activity programs;
- Participate in conferencing relating to students with whom he/she is working;
- Recognize when a student is in a crisis and be able to utilize the appropriate incident management protocols and/or referral to community agencies;
- Possess an understanding of when to contact administrators regarding issues of safety/ethics involving students in classroom observed;
- Conduct assessments and screenings to ensure that identified needs and safety issues are attended to via appropriate and timely referrals, follow-up, and safety planning;
- Provide individual informal discussion with students assigned to in-school suspension;
- Build community partnerships and maintain working relationships within the community;
- Adhere to existing school policies and procedures;
- Other duties as assigned.

Qualifications

Education, Skills and Experience

- Bachelor Degree or equivalency of education and experience working in the social environment of the First Nations schools;
- Knowledge of social services, child welfare and family systems services;
- Experience in delivery of workshops with students, parents/caregivers, other professionals, community leaders, and government officials;
- Demonstrated ability to communicate in a professional manner both orally and in writing;
- Exhibits the ability to be a creative thinker and self-starter;
- Strong time management and organizational skills and the ability to work under pressure;
- Ability to manage and prioritize multiple tasks and meet all deadlines;
- Professional behaviors that personify strong work ethics;
- Ability to work independently and cooperatively in an interdisciplinary team of professionals;
- Ability to speak a First Nations Language would be considered an asset;
- Excellent interpersonal and cross-cultural skills to work in a First Nations environment;
- Valid Class 5 Driver's License;
- Flexible to travel to MFNNS schools throughout Manitoba;
- Satisfactory Criminal Record/Vulnerable Sector and Child Abuse Registry checks.

Interested applicants are invited to submit their resume and cover letter (please state position title applying for), along with (3) professional reference listings (including most recent employer reference)

Position open until filled.

Human Resources

Manitoba First Nations Education Resource Centre Inc.
2-1100 Waverley Street, Winnipeg, Manitoba R3T 3X9
Email: employment@mfnerc.com | Fax: 204.942.2490

We thank all who apply, however, only those selected for an interview will be contacted. Preference will be given to First Nations candidates, applicants asked to self-declare in their resume or cover letter. Incomplete applications will not be considered. No phone calls will be accepted. Successful candidates must provide satisfactory criminal and child abuse registry checks.

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